

## **Exhibitor Information Kit**

### **AAC Convention Exhibitor Information**

#### **Convention Dates:**

**Friday–Sunday, June 12–14, 2026**

This year’s program has been intentionally designed to create meaningful interaction between attendees and exhibitors. We have added **longer breaks and dedicated events** within the exhibit hall, ensuring consistent traffic, quality conversations, and valuable face-to-face time with decision-makers throughout the weekend. Our goal is to make your exhibitor experience not only visible, but truly impactful.

We appreciate your participation and look forward to creating a successful, high-energy convention for our exhibitors, speakers, and attendees alike.

#### **Convention Schedule:**

Friday, 2:00-6:00pm

Saturday, 8:00am -7:00pm

Sunday, 9:00am -1:00pm

#### **Exhibit Hall Set Up and Tear Down:**

Set up is Friday from 9:00am to 2:00pm. All exhibitors are requested to remain set up until 1:00 on Sunday, June 14, 2026.

#### **Booth Information & Specifications**

- **Standard booth space includes:**
  - One (1) 6-foot table
  - Two (2) chairs
  - Approximately 20–24 inches between tables
  - Booths may be backed by a wall or another exhibitor.
  - Meals with attendees included all weekend.
  - Electrical if indicated on contract.
  - Standard Wifi.

- All exhibit displays, equipment, and products must remain within the boundaries of your contracted space.
  - Exhibitors bringing a 10-foot setup must purchase the two-table option.
- **Double table spaces** are available for **\$2,500**.
- Displays may not exceed **5 feet in depth**, including tables and chairs, especially in hallway locations.
- Oversized displays must be approved in advance to confirm they fit within your booth footprint.
- No exhibitor may deviate from the approved event floor plan.
- Booth properties or equipment may not exceed **8 feet in height**.
- Any booth elements over **4 feet high** must be set back **at least 3 feet from the aisle**.
- Rigging above booths requires prior approval from AAC show management.
- Exhibitors may not block the visibility of neighboring booths with displays, staff, or equipment.

**Interested in securing a booth at the AAC Annual Convention? We have 2 options:**

Reserve your spot by becoming an annual sponsor! Affiliate and Corporate Sponsors not only receive guaranteed booth placement but also enjoy a wide range of valuable benefits, including advertising in our weekly eNewsletter The AAC Advocate, a listing on our website, and direct recommendations of your services to our members.

Simply want to exhibit in a booth for the convention? We would love to have you!

**Learn More about Sponsorships and Booths Today by clicking [HERE!](#)**

**Hotel and Travel Information**

**Location: Gila Resort at Wild Horse Pass**

5040 Wild Horse Pass Blvd.  
Chandler, AZ 85226

Reserve your hotel rooms NOW! We do expect to sell out. The AAC has secured a discounted room rate of \$155.00 Please click [HERE](#) to reserve or you can call 520-793-4900 make sure you mention the Arizona Association of Chiropractic.

The airport to fly into is Phoenix Sky Harbor International Airport (PHX)

Taxis and rideshare services (Uber/Lyft) are available at Phoenix Sky Harbor and are a common choice — typically 15–20 minutes to Wild Horse Pass.

### **General Exhibitor Rules & Conduct**

- All exhibiting companies must maintain a professional, business-like appearance and conduct throughout the event.
- No unprofessional, distasteful, or offensive products or décor may be displayed or sold.
- Music is not permitted in exhibit spaces or anywhere at the event.
- Personnel may not enter another exhibitor's booth without permission, and no one may enter an unstaffed booth at any time.
- No company may promote business without a valid business license and tax identification number.
- Exhibitors may not begin setup or make changes outside published hours unless an approved extension has been granted by the Convention Committee in conjunction with WHP-GRRC.
- All payments are **nonrefundable**.
  - Cancellations will be **credited toward the AAC Annual Convention 2027**.
- Questions regarding exhibits or exhibitor-related issues should be directed to:  
[admin@azchiropractic.org](mailto:admin@azchiropractic.org)  
*Subject line: CONVENTION COMMITTEE*

### **Selling Products at Your Booth**

- **Permits are required** to sell any items in exchange for cash or credit on Gila River Indian Community territory. Click [HERE](#) for license application and click [HERE](#) for submission instructions.
- Exhibitors must apply directly through the Gila River Indian Community by submitting a Business License Application.
- Processing time is a minimum of 7 business days.
- The approved license must be displayed on site while selling.

### **Shipping & Materials Handling**

- Shipping instructions can be found [HERE](#).
- Storage and handling fees apply. Please do not ship materials too early.
- Notify the Business Center Supervisor, Maria McElroy, of all tracking numbers.
- Exhibitors may pay for shipped packages directly at the Business Center.

### **Security & Insurance**

- Wild Horse Pass – Gila River Resorts & Casino provides:
  - Extensive security camera coverage
  - Professional security staff patrolling exhibit areas day and night
- However, **AAC and Gila River Resorts & Casino are not responsible** for lost, stolen, or damaged property.
- Exhibitors assume full responsibility for their materials and agree to indemnify and defend AAC and the host property against claims arising from exhibit activities.
- Neither AAC nor the host property provides insurance coverage for exhibitor property.
- **Liability insurance is required:**
  - Must cover exhibitor activities at the AAC Convention
  - Must name AAC and WHP-GRRC as additional insured
  - Proof of insurance is required and should be obtained from your insurance carrier